



South Lake Middle School

Take Care of Yourself, Take Care of Each Other, Take Care of Our School

South Lake Academic Honesty Policy

The Irvine Unified School District and South Lake Middle School place an emphasis on ethical behavior and academic honesty. Core ethical values of honesty, responsibility, compassion, perseverance, respectfulness, cooperation, civic duty, and courage reflect this emphasis. We expect that all students will complete their own work and complete all assignments and assessments based on their own research, knowledge base and efforts in a manner that fully complies with their teacher's norms, directives and policies.

Students demonstrate academic honesty by NOT participating in the following actions. These definitions do not represent a complete list of possible infractions; rather, they provide examples of the range of conduct which violates academic honesty expectations.

1. *Cheating on Tests* - Any use of external assistance relating to an examination, test, or quiz without expressed permission of the teacher. This includes looking at another student's paper, sharing answers, possession of materials, or copying another student's paper.
2. *Fabrication* - Any intentional falsification or invention of data, citation, or other authority in an academic exercise.
3. *Unauthorized Collaboration* - Collaboration on an assignment between a student and another person, if such collaboration is not expressly directed or permitted by the teacher. This includes copying another student's work, allowing work to be copied or completing assignments for others, giving or "passing" any assessments to other students for the following year, or receiving any assessments from other students.
4. *Plagiarism* - Any representation of another's ideas, words, or work as one's own. Plagiarism includes the misuse of published material, electronic material, and/or the work of other students. The original writer who intentionally shares his/her paper for another to copy, without the permission of the teacher, has also engaged in plagiarism.
5. *Alteration of Materials* - Any intentional and unauthorized alteration of student, teacher, or library instructional or assessment materials. This may include changing answers after the fact.
6. *Theft* - Any unauthorized taking, concealment, or alteration of student or teacher instructional or assessment materials or equipment, including, but not limited to, the district data network, internet, and other on-line resources.
7. *Transfer or Use of Unauthorized Materials* - includes the use of unapproved translation devices, or any giving or selling of unauthorized materials.
8. *Digital Citizenship Violations* - Per Board Policy 6163.4 (Acceptable Use Policy)-Students should refrain from using technological resources for infractions that involve academic dishonesty. These include using technology to copy, plagiarize, and/or collaborate inappropriately, sending or receiving test questions, accessing another's account, or hacking into computer systems.

Any student who violates the Academic Honesty Policy is subject to disciplinary action. Possible consequences include, but may not be limited to:

- Parents will be notified by teacher for all Academic Honesty violations.
- Noted impact on non-academic marks (work habits or behavior).
- Student will be responsible for material covered on the assessment or assignment.
- Social restriction assigned.
- Zero on the assignment, or a make-up for partial credit (teacher discretion).
- Repeated violations and/or more serious infractions will result in further disciplinary actions including but not limited to the consequences listed above.
- Reflective assignment to be submitted to Assistant Principal.

The full Academic Honesty Policy can be found on the IUSD website.

Nondiscrimination Statement The Irvine Unified School District is committed to equal opportunity for all individuals in education. District programs and activities including membership in student clubs shall be free from discrimination based on race, color, ancestry, nationality, ethnic group identification, immigration status, age, religion, actual or potential parental, family, or marital status, or the exclusion of any person because of pregnancy or related conditions, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. The District does not discriminate in enrollment in or access to any of the activities and programs available. Admission to these programs is based on age appropriateness, class space, interest, aptitude, and prerequisite coursework where applicable. The lack of English skills shall not be a barrier to admission to or participation in the District's activities and programs. The Irvine Unified School District also does not discriminate in its hiring or employment practices.* *The full Nondiscrimination statement can be found at iUSD.org and Board Policy 5145.5

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